



Student Union Assembly (SUA), College Nine

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2<sup>nd</sup> floor, c/o Soar

December 3rd, 2013

Dear Chair Shaz Umer,

As the Elected College Nine Representative to the Student Union Assembly, I have the constitutional duty to give a quarterly representative report. Below is a list and description of the duties that I have carried out, and the activities that I've participated in for SUA. The details of all of my actions will be outlined accordingly.

**Quarterly update on events of the college/organization:**

	Periodically Throughout quarter	Complete
College Nine Senate Outreach Tabling		
Held weekly office hours at Perks University Center (Thu 12-1pm)	11/1-12/2013	In progress
College Nine Senate Voting Tabling	11/12 – 11/14	Complete
Fossil Free UC Tabling	11/21/13	Complete

**Fall Quarter review areas of improvements:**

- Robert's rules of order presentation was not at the beginning of the quarter, first time SUA speakers may have felt a bit uncomfortable.
- Representatives should (for next quarter) start office hours at the beginning of the quarter.
- I think it would be helpful for the monthly reports of each representative to be posted online on the SUA website.

In conclusion, this ends my quarterly (and next quarter, I will make it monthly) report. If you have any questions, comments, or concerns about the content of this report, feel free to contact me at rkirkwoo@ucsc.edu.

Respectfully,

**Rachel Kirkwood**  
**College Nine SUA Representative**

Cc: **Rachel Kirkwood**  
Student Union Assembly  
Undergraduate Student Association